

**CONFIDENTIAL**  
**Office Memorandum • UNITED STATES GOVERNMENT**

TO : Advisor for Management

FROM : Chief, Classification & Wage Division

SUBJECT: Request for T/O Change

DATE: 11 May 1951

Reference is made to the Personnel Office table of organization, dated 6 January 1951.

Based on classification review, it is recommended that the following changes be made in the Personnel Division (O):

Transactions and Records Branch

Slot No. 19 - Assistant Chief GS-8 in lieu of Appointment Unit Supervisor GS-7

Slot No. 2601 - File Clerk GS-4 in lieu of File Clerk GS-3

Slot No. 2602 - File Clerk GS-4 in lieu of File Clerk GS-3

25X1A9a

CONCURRENCE:

25X1A9a

Chief, Personnel Div. (O)

OK  
JHP/ptk  
5/11/51

NO CHANGE  
5/11/51

BOX NO. FLD NO. DOC. NO. 5  
IN CLASS ~~SECRET~~ CLASS CHANGED TO: TS S C REF. JUST. 22/

NEXT REV DATE 89 REV DATE 16:5 77 REVIEWER 3-29-31 TYPED OC. 02

NO. PGS 3 CREATION DATE ORG COMP 31 OPI ORG CLASS C

REV CLASS C REV COORD. AUTH: HR 70-3

FOIAb3b

**CONFIDENTIAL**

#152